

SOUTH WEST REGIONAL COMMITTEE MEETING MINUTES
8th May 2017
ELMORE FOOTBALL CLUB, TIVERTON



Present

Hugh Copping (Chairperson), Tim Sampson (Vice Chairperson), Justin Gating (Assistant Treasurer), Chris Draper (Torbay), Gary Phillips (Bristol), Sam Leggett (Tiverton), Ben Leach (Bath), Annie Dodd (Bath), Julian Wilkinson (Torbay)

Apologies

Sharon Avery (Secretary), Lesley Reynolds (Treasurer), Matthew Rowlands (Llynfi), Neil Forsyth (Decoy), Mark England (Cornwall), Lee Sweetland (Llynfi), Paula Hallett (Tiverton), Bethan Hallett (Tiverton), Andy Parker (BC), Jack Williams (Burnham), Debbie Williams (Burnham), Vanessa Harrison (Braunton), Carl Harris (Exeter), Darren Phipps (Bideford), Rob Flavell (Bideford), Mark Ellis (Bideford), Steve Leggett (Commissaire), Val Hommell (Points Secretary), Charlie Leggett (Riders Rep), Mark England (Cornwall), Dave Fletcher (Decoy),

Minutes from Meeting on 20th February 2017

The minutes from the previous meeting were circulated and were approved and signed off by the committee.

Previous Meeting Action Points

Item	Discussion	Status	Responsibility
1	Points Secretary to have access to BC event registration	Completed	HC
2	New Trophies to be sourced for Junior Rider of the Year and Senior Rider of the Year	Outstanding	SA
3	Bristol to confirm if the club are interested in hosting a Club Championships	Completed	GP
4	British Cycling South West Region – Press Releases: Investigate what is required	Outstanding	SA
5	Number Plates – Publish Rider Numbers	Completed	HC

6	Finish Line Team – Post to Facebook requesting crew, email club secretaries asking for help	Outstanding	SA/StL
7	Raceday Volunteers – post to Facebook, email club secretaries	Outstanding	SA
8	Book room for next meeting	Completed	SA
9	Update Club Guide to mention assigned clubs	Completed	HC
10	Update Club Guide to outline Admin Secretary requirements	Outstanding	HC
11	Look at potential for using EBoard on raceday	Outstanding	HC
12	Produce raceday signage for pens to reflect change in practise	Completed	TS
13	Brits Raceshirts Designs to be sent to admin by 7 th April	Completed	
14	Mark England / Darren Phipps to speak to potential shirts suppliers for Brits Shirts	Completed	ME / DP
15	Riders Guide	Outstanding	HC
16	Publish links to the BC Risk Assessments	Completed	HC

Discussion	Actions
<p><u>Budget</u></p> <p>HC went through the 2017 budget in detail as decision required to set level of spend in certain areas. Average riders to date is 253 whilst budget was based on 270. The following was agreed:</p> <p>Brits shirts would cost around £3200 if SW to pay in full. All members agreed that cheaper shirts would be fine (but more of a slim fit required) but the O Neal deal may well be tied into using RSD whose shirts are more expensive and better quality - level of subsidy to be confirmed at next meeting.</p> <p>Brits plates - Allow £1k on basis that riders to keep Maikun plates from last year. Rik Penny to look at cheaper cost for new stickers.</p> <p>Brits Goody bags - mixed reaction by committee on value of goody bags. Crucial provide bags and stickers FOC so potentially all money allocated to goody bags could go to shirts if only low level of subsidy available.</p> <p>End of Season Trophies - unfavourable comments on last year's trophies means Tim won't be involved in organising trophies this year! It was suggested that most money goes on trophies for the 13 and unders, with smaller, cheaper awards for older age groups. To be discussed at next meeting. Budget kept at £2.5k</p> <p>RSR - Discussion over the current difficulties of agreeing dates for sessions due to lack of support from existing coaches. With coaching in general, there is a set pathway for riders to follow, starting with club level coaching before riders get to the age/level for cluster sessions. However, as this doesn't exist in some clubs, there are some riders in the cluster sessions who can't manage more basic skills. SL suggested that in future, there needs to be a set criteria for participating riders. GP suggested a bursary programme to attract more coaches in the region.</p> <p>The Coaching Team have a budget of £2k. To be used for potentially:</p> <ol style="list-style-type: none"> 1. Paying coaches to assist in cluster sessions / RSRs 2. Costs of inter-regional weekend in Manchester (GP offered to drive minibus). 3. To raise the profile of the clusters sessions/RSR to riders and coaches within the region. 4. Paying the club who hosts any of the sessions <p>All members agreed that any extra money that comes in should go into coaching with a target of leaving £2,000 in the bank at the end of the season.</p>	<p>Confirm whether riders will have to pay for their shirts – must consider riders that don't go to the Brits in decision.</p> <p>Confirm budget for EOS Trophies – what options are available?</p> <p>TS/SL/DH to discuss issue of set criteria for attending cluster sessions – confirm plan at next meeting.</p>

Discussion	Actions
<p><u>Banking</u></p> <p>HC will contact the banking ombudsman about Lloyds Bank, possible compensation.</p> <p>Banking should now be moved to Barclays.</p>	<p>HC to contact Banking Ombudsman</p> <p>HC/LR to setup new bank account with Barclays</p> <p>HC/LR/JG to close Lloyds account down</p>
<p><u>SW Champs</u></p> <p>No update.</p>	
<p><u>British Championships</u></p> <p>Shirts - A full discussion around submitted designs ended with a shortlist of two designs. Riders to be given the final choice at Tiverton on Sunday. AD to confirmed potential O'Neal subsidy - they have budget meeting in the next two weeks.</p>	<p>AD to advise on O'Neal Sponsorship.</p> <p>HC to arrange riders poll at Tiverton regional.</p>
<p><u>Race Day</u></p> <p>Practise Times - Rider feedback discussed with mixed opinion - apparently, less laps than with previous session times, not enough room around the pens. Under 8 only pen could be installed as younger riders potentially being pushed out. Poll to be coordinated in advance of Tiverton Regional to establish whether to continue with the current split practice.</p>	<p>HC to arrange Committee Poll on whether to remain with split pens for practise.</p>
<p><u>Regional Practise Costs / Gazebo Costs</u></p> <p>Some clubs (who could not attend the meeting) asked for the Saturday regional practice costs to be discussed. It was explained that some clubs had increased their Saturday practice charge from their normal practice charges. The issue was discussed and agreed that as Saturday practice is not part of the regions responsibility it was up to the clubs to charge as they saw fit. It was suggested that this be discussed at the AGM to potentially bringing in a standard charge across the region.</p> <p>As a revenue earner it was queried why clubs and teams do not pay for their gazebo slots - it was agreed there was no point clubs paying for gazebos as it would merely circulate money between the clubs.</p>	

Discussion	Actions
<p><u>Llynfi Regional</u></p> <p>Welsh Cycling have offered the regional the use of their transponder kit. SL expressed concern over their right to scrutinise the bikes. HC to meet Dan Coast at Welsh Cycling and clarify the logistics. Topic to be discussed further at next meeting.</p>	<p>HC to discuss transponders with Welsh Cycling and clarify the offer.</p>
<p><u>Next meeting</u></p>	<p>To be confirmed</p>

2017 South West BMX Association Budget			
Riders per Round	270		
Regionals	10		
Balance brought forward			£2,000.00
Raceday Revenue	Income per Regional	# Regionals	Total Raceday Income
Entries (avg £12.50)	£3,375.00	10	£33,750.00
Levies	£480.00	9	£4,320.00
Total			£38,070.00
Other Revenues			Total
Brits Raceshirts - Subsidy to be confirmed			£0.00
End of Season Trophies			£300.00
Team Entries (12 teams @ £50)			£600.00
RSR Cluster Session (6 @ £150)			£900.00
Total			£1,800.00
Total Revenues (including balance brought forward)			£41,870.00
Raceday Costs	Cost per Regional	# Regionals	Total Raceday Costs
Payback, Commissaires etc	£300.00	10	£3,000.00
First Aid	£300.00	9	£2,700.00
Event Levy	£10.00	9	£90.00
Revenue due to Club	£1,750.00	10	£17,500.00
Levies	£600.00	9	£5,400.00
Total			£28,690.00
Other Costs			Total
SW Champs Contribution (£100 deducted from each regional)			£1,000.00
Brits Shirts (200 @£16 each)			£3,200.00
Brits Plates (150 stickers / 50 plates)			£1,000.00
Brits Goody Bags (£100 deducted from each regional)			£1,000.00
End of Season Trophies			£2,500.00
Other Costs			£480.00
RSR / Cluster Sessions / Inter Regional			£2,000.00
Total			£11,180.00
Total Costs			£39,870.00
Balance due at End of Season			£2,000.00

Budget items to be considered:

1. End of Season Trophy budget is low for the quantity of trophies required
2. Charging riders a nominal sum for Brits shirts will help subsidise Trophies and Coaching
3. We are not carrying any additional money over to next season