



South West BMX Association

Annual General Meeting – Agenda Items

20th November 2017, 19:30, Elmore FC, Tiverton

1. Apologies for Absence
2. AGM minutes from 7th November 2016
3. Chairman's Report
4. Treasurer's Report
5. Season 2018
 - a. Race classes
 - b. First Aid
 - c. Novice Racing
 - d. Riding up
 - e. South West Champs Allocation
 - f. Finish line cameras
 - g. Race fees / Levies
 - h. Committee expenses
6. Committee stands down
7. New committee elected:
 - a. Core Committee: Chairperson
 - b. Core Committee: Vice Chairperson
 - c. Core Committee: Secretary
 - d. Core Committee: Treasurer
 - e. Raceday Team: Race Organiser
 - f. Raceday Team: Points Secretary
 - g. Raceday Team: Chief Commissaire
 - h. Raceday Team: Regional Welfare Officer
 - i. Regional Committee: Regional Coaching Manager
 - j. Regional Committee: Brits Organiser
 - k. Regional Committee: PR / Comms / Social / Webmaster
 - l. Regional Committee: Branding / Funding Coordinator
8. AGM ends
9. Committee meeting takes place with new members



AGM Minutes – 7th November 2016

SOUTH WEST REGIONAL AGM MINUTES

7th November 2016

ELMORE FOOTBALL CLUB, TIVERTON

Present

Paula Hallett (Chairperson), Hugh Copping (Treasurer), Sharon Avery (Secretary), Justin Gatting (Assistant Treasurer), Gary Phillips (Bristol), Steve Leggett (Commissaire), Lesley Reynolds (Cornwall), Tim Sampson (Tiverton), Andy Parker (BC), Bethan Hallett (Riders Rep), Sam Leggett (Tiverton), Steve Leggett (Chief Commissaire), Lesley Reynolds (Brits Rep), Jason Roberts (Cornwall), Vanessa Harrison (Braunton), Chris Draper (Torbay), Lisa Draper (Torbay), Val Hommell (Points Secretary), Annie Dodd (Bath), Karen Powell (Llynfi) and Ryan Powell (Llynfi)

Apologies

Matthew Rowlands (Llynfi), Lee Sweetland (Llynfi), Sue Cornelius (Burnham), Michelle Fryer (Burnham), Neil Forsyth (Decoy), Charlie Leggett (Riders Rep), Mark England (Cornwall) and Carl Harris (Exeter).

Minutes:

The minutes from the previous AGM had already been signed off at the committee meeting on 18/01/2016.

Chairpersons Report: Written by Paula Hallett

Despite an uncertain start to the year I am delighted to say that due to the efforts of the 2016 committee a successful season was once again held in the SW region. Although members didn't rise greatly from the previous season consistency was maintained.

Having a committee of people nominated to run the region in 2016 as opposed to clubs forming the committee but being responsible to their home clubs speeded things up as they could act autonomously. The formation of a SW committee Facebook page enabled ideas and thoughts to be shared in preparation for actual decisions to be made at subsequent meetings. Thanks to Sharon for overseeing this: likewise, the other fb pages which should only grow and improve all communications.

We successfully took a team to the inter regional competition and I know this gave a great insight to Neil and Sam and hopefully with or without BC input we will be able to attend next year as a stronger team. We will be able to attend next year as a stronger team. Developing the coaching programme across the SW running cluster sessions linked to RSRs.

Our race day team has grown in strength and confidence throughout the season and the regularity of the attendance by commissaires has improved consistency, we now need to develop a regular team of finish line personnel. Hopefully many of the new commissaires will be able to attend the commissaires Conference on the 4th Feb 2017 in Bristol (there's always an excellent lunch provided).

Many thanks to everyone involved in the operation of the region and clubs within it, it may often feel a thankless task and then one small thing can make a difference, in my case usually a rider I have watched develop saying thank you to make it happen.

This will be my last year as chair of the SW although it feels like I have been doing it forever it's not many years as I spent many years as secretary before running out of people to cajole into becoming chair and having to do it myself! I now feel confident handing over the region to a competent group of people to develop the sport we all love.



Treasurer Report: by Hugh Copping

HC explained that the region started the season in a minus due to the fact the region ran without an active treasurer in 2015 to manage the accounts. One thing that made Hugh's role more difficult was not getting access to the bank account and the monthly statements. This is an action point that needs to be resolved this year for whomever takes up the treasurer role.

The region will start next year with a balance of £2,700.70. Average entries per round was down 1% on last year, averaging 250 riders per round (including the SW Champs).

HC suggested the region took time to consider to what we need to spend on next year (Dave Drew money is one such thing the region needs to consider what to do with) and with this year's figures now summarised, setting budgets and having a better picture with regards to the regions finances will make things easier.



2016 SW BMX Association Financial Summary

| Revenues | | Entries | | | | | | Balance | | 01/11/2015 | |
|-----------------------------|--------------------------------|-------------|--------------|-----------------|-------------------|------|------------|-------------------|------------------|----------------------------|-------------------|
| Date | Club | 2016 | 2015 | 2014 | 2013 | 2012 | +/- | Total | Expenses | Club | Region |
| 20/03/2016 | PARKFIELD | 274 | 292 | 262 | - | - | 9% | £3,555.00 | £335.00 | £1,967.00 | £1,253.00 |
| 17/04/2016 | DECOY | 252 | 243 | 260 | 239 | - | -3% | £3,223.00 | £285.00 | £1,788.00 | £1,150.00 |
| 01/05/2016 | CORNWALL | 226 | 226 | 231 | 220 | - | 3% | £2,783.00 | £235.00 | £1,546.00 | £1,002.00 |
| 08/05/2016 | BURNHAM | 260 | 281 | 231 | 253 | - | 3% | £3,298.00 | £325.00 | £1,786.00 | £1,187.00 |
| 05/06/2016 | BRISTOL | 284 | 261 | 261 | 261 | - | 9% | £3,634.00 | £365.00 | £2,020.00 | £1,249.00 |
| 19/06/2016 | BATH | 257 | - | 254 | - | - | 1% | £3,285.00 | £275.00 | £1,842.00 | £1,168.00 |
| 03/07/2016 | TIVERTON | 269 | 322 | 288 | 280 | 258 | -4% | £3,445.00 | £290.00 | £1,941.00 | £1,214.00 |
| 31/07/2016 | BIDEFORD | 240 | 223 | 223 | 221 | - | 9% | £3,177.00 | £230.00 | £1,740.00 | £1,207.00 |
| 14/08/2016 | EXETER | 234 | 278 | 275 | 283 | - | -17% | £3,015.00 | £230.00 | £1,721.00 | £1,064.00 |
| 15/10/2016 | SW CHAMPS* | 206 | 263 | 239 | 236 | - | -13% | £2,533.00 | £215.00 | £2,318.00 | £0.00 |
| Sub Total | | 2502 | 2389 | 2524 | 2271 | | | £31,948.00 | £2,785.00 | £18,669.00 | £10,494.00 |
| Average | | 250 | 265.4 | 252.4 | 252.9 | | -1% | | | Total less Expenses | £29,163.00 |
| Other | Team Entries | | | | | | | | | | £400.00 |
| Other | Daikin UK Fundraising Donation | | | | | | | | | | £200.00 |
| Other | Dave Drew Memorial Donation | | | | | | | | | | £431.50 |
| Other | Miscellaneous | | | | | | | | | | £2,088.82 |
| Other | Unaccounted ***** | | | | | | | | | | £-314.00 |
| Total Revenues | | | | | | | | | | £31,969.32 | |
| | | | | | | | | | | Balance | £39,309.65 |
| Costs | | Date | Description | | Value | | | | | | |
| Other | 2015 Round 8 - Tiverton | | | | £2,953.50 | | | | | | |
| Other | 2015 Brits - T Shirts | | | | £924.36 | | | | | | |
| Other | 2015 End of Season Trophies | | | | £3,523.82 | | | | | | |
| Other | 2015 SW Champs - Pre Reg | | | | £960.00 | | | | | | |
| Other | Miscellaneous | | | | £2,000.55 | | | | | | |
| Other | 2016 Club Raceday Payments | | | | £18,669.00 | | | | | | |
| Other | 2016 Brits Race Shirts | | | | £1,810.20 | | | | | | |
| Other | 2016 Brits Plates | | | | £2,280.00 | | | | | | |
| Other | 2016 Brits T Shirts | | | | £1,094.00 | | | | | | |
| Other | 2016 End of Season Trophies | | | | £2,393.52 | | | | | | |
| Total Costs | | | | | £36,608.95 | | | | | | |
| 2015 Expenses paid in 2016: | | £8,361.68 | | Total 2016 | £-4,639.63 | | | | | | |
| 2016 Costs: | | £9,578.27 | | Current Balance | £2,700.70 | | | | | | |



Feedback:

This was really positive, everyone felt the race season had run really smoothly with very few incidents and this was mainly thought to be due to the consistency of staff. One area which was felt needed was an introduction of a team of finish line people. These would be trained properly and it was hoped that a pool of between 20 to 40 people could then rotate the finish line job with five required at any one time. It's hoped that each club would have a few to choose from so at each race a finish line set up would consist of five finish line staff from different clubs making decisions less biased and also releasing the host club more members to use elsewhere.

New Constitution:

PH brought the new constitution which Mark England had looked at and had brought up to date as the last one was 15 years old and although we had tried to amend it last year it was never quite done. The committee amended some wording and once all were happy it was voted in by the majority. PH took this copy to make the amendments and this will be then added to the SW website.

Race Classes 2017:

Race classes will remain as 2016 with the following exceptions:

Championship Female will be replaced by:

1. Championship Female
2. Female 17-24
3. Female 25+

A new class will be added for Cruiser 50+. The existing Cruiser 45+ class will become Cruiser 45-49.

For the 2017 British Championships all classes will be amalgamated where required. Riders number plates will be calculated in age order eg. Championship Female will consist of all riders taking part from Championship Female, Female 17-24 & Female 25+.

Dependant on rider numbers, Veteran & Masters will be combined for racing but points broken back out into the separate classes.

Teams 2017:

There was some concerns that under 8's were going to be stopped from participating for teams. PH was convinced that this was going to be the case in 2017. SA said she understood this was case for the 2016 season but it was never implemented as Louis Avery rode for a regional team but didn't enter him on the National team. SA found out that had he been added to the National team he would have scored points – so was either misunderstood or not implemented. On discussion, everyone felt it would be too late to implement as a region as lots of 8 & under age group kids were already committed to teams for next year's race season. PH said that when she goes to national council meeting she will seek more info to share back to the committee with some clarification on this.

The committee's decision was teams could continue in the region with their younger riders and should any rule be implemented by BC teams needed to be told before selecting.



Commissaires Report/update conference:

Steve Leggett expressed a thank you to all that supported him on race days. Was happy overall with how the season had gone and how races had run and that his support with having the trainee commissaires covering a mixture of roles helped towards the smooth running of each race. They should all qualify for the start of the season having completed all the required sections as some still need a few bits to do being signing them off. Again, the finish line as discussed in the feedback is an area that could be developed this year with a team of trained finish line people. VH and KE who worked brilliantly together were thanked too, as this year registration run smoothly. It was hoped they continue in their roles for next year. VH confirmed her availability for 2017 said she would message KE to see if she wished to continue as well.

Some of the commissaires require training with the Two Way Radios.

List of commissaires and trainees:

- Steve Leggett
- Mark England
- Sam Leggett
- Paula Hallett
- Bethan Hallett
- Sharon Watts
- Tim Sampson
- Dave Fletcher
- Lesley Reynolds
- Tracy Day
- Charlie Leggett

The names above are invited to Bristol on the 4th February for a commissaires conference.

It was also brought to the regions attention for club secretaries to check that those only in active roles should be eligible for the free membership. For example, there may be coaches or commissaires that acquire free membership but not actively participating with these roles.

Current Committee Stepped Down



Election of New Members

Committee Roles (Nominated By, Seconded By, Accepted)

- Chairperson - Hugh Copping by Paula Hallett/Sam Leggett: Yes
- Vice Chairperson - Tim Sampson by Sam Leggett/Sharon Avery: Yes
- Treasurer - Lesley Reynolds by Val Hommell/Tim Sampson: Yes
- Vice Treasurer - Justin Gatting by Paula Hallett/Vanessa Harrison: Yes
- Secretary - Sharon Avery by Steve Leggett/Val Hommell: Yes

Committee

- Bideford: Justin Gatting / Val Hommell / Rob Flavell
- Bath: Annie Dodd / Ben Leach
- Braunton: Vanessa Harrison
- Bristol: Gary Phillips
- Burnham: Sue Cornelius / Michelle Fryer
- Cornwall: Mark England / Jason Roberts
- Decoy: Neil Forsyth
- Exeter: Carl Harris
- Llynfi: Ryan Powell / John Taylor / Matthew Rowlands
- Tiverton: Sam Leggett / Paula Hallett
- Torbay: Chris Draper / Lisa Draper

Non-Committee Roles

- Riders Rep (Male): Charlie Leggett
- Riders Rep (Female): Bethan Hallett
- Website: Rob Flavell
- PR: Tim Sampson
- Facebook: Sharon Avery
- Points Secretary: Val Hommell
- Minutes Secretary: Annie Dodd / Karen Powell / Vanessa Harrison
- Brits Organiser: Lesley Reynolds

***** End of minutes



Chairman's Report

It has been a huge honour to take the reins from Paula (Hallett) and to try and build on the amazing work that she has served BMX in the South West over the last (whisper quietly) 20 years. We have had some amazing turnouts at committee meetings and overall the new core committee of myself, Sharon Avery, Tim Sampson and Lesley Reynolds have learned a lot!

The 2017 season comes to a close with some notable highlights:

- We averaged 269 riders per round across the regional series – a 10% improvement on last year and the highest average of the last 5 years (where we have records available)
- Bristol broke the 300 barrier, with 309 riders at their regional, the largest round of the season and only the second time in 5 years that we have passed the 300 mark.
- Bideford hosted the largest SW Champs since 2013 with 256 entrants, putting on a grand finale that I am sure everyone enjoyed.
- We had the largest number of female entrants in the last 5 years, averaging 43 per round.
- Wales welcomed the South West to Maesteg and to the Llynfi track for their first go at hosting a regional – another great weekend with everyone enjoying a new track and for some who even managed to combine their trip with some MTB.
- Decoy can now claim to have the only 5m start hill in the UK south of Birmingham. This is now a great training facility for those gearing up for Nationals and also provides one of the best tracks for racing our regional series.
- Bath and Torbay saw big increases in the number of riders representing their clubs in the regional series, both clubs more than doubling the number of entrants from last season.
- More to come in Lesley's Treasurers Report but the sterling work that she has put in has seen an increase of our reserves from £2,457.90 at the beginning of the season to £4,226.22.
- Our Interregional team performed well above everybody's expectations, despite being down a rider due to injuries. I am sure they all benefited from the experience at the NCC in Manchester.

With the highlights, we need to identify areas that we as a region need to be working on. In 2018, the region will again go without hosting a National event or the British Championships. There was a time when the region was the envy of the others, regularly hosting National rounds and Cheddar hosting the British Championships. As a region and for all of our clubs we must push, cajole, encourage and do whatever we can to improve the standards of our facilities and our ability to host National events. For the last 4 seasons our riders from Cornwall, Torbay, Exeter and Bideford have had to travel the furthest of all riders competing at all National/Brits events.

Along with our facilities, we must also look at the opportunities we are giving to our riders to develop and train – in comparison to other regions we are lacking in coaches, both in numbers and in experience. Whilst some clubs are performing, the region must be doing more to support and help clubs to improve their offerings to their members.

As a committee I hope we can focus more on these areas as I truly believe this will help us to increase our numbers. In the short term it would be great to be able to average 300 riders at each of our rounds and the SW Champs.

Finally a massive thank you to everyone on the committee and to all of our clubs for what has been a great first year in the role, but not least to Sharon, Tim and Lesley!



Treasurer's Report

This is the treasurer's report for the South West BMX Association's accounts for the financial year ending 31st December 2017.

Although the beginning of the financial year saw difficulties with accessing the bank accounts, I am pleased to report that myself and Hugh Copping now have full signatory status and that I have been able to set up internet banking access. This means we can make much faster race day revenue payments and clear invoices much quicker than before. Existing payees can be paid via the Lloyds Bank Mobile Phone Banking App so payment requests and invoices can be settled instantly, wherever I am.

I am also pleased to report that we have ended the year with a greater balance than the previous year, the details of which to follow. Through the hard work and dedication of the committee, we have been able to build on the events of last year and have continued to rebuild the operating reserves necessary to ensure the financial stability and security of our organisation.

Opening balance of the SWBMXA's bank accounts at the beginning of the year.

Treasurers Account: The 2017 financial year began with a balance of £2,335.90 in credit.

Bus Bank Account: The 2017 financial year began with a balance of £57.42 in credit. In July (after access was gained) this balance was transferred to the Treasurer's Account so the account now stands empty.

Money raised overall and a breakdown of the funds achieved by each activity throughout the year.

Our total income for the year was £43,255.60. This can be broken down as follows.

Race entry: £38,733.68

Team entry: £550

Cluster session revenue: £270

Brits race shirts: £2,515.50

Brits t-shirts (non-riders): £619

Brits dispensation: £200

Miscellaneous income: £367.42 (Trophy top-ups & Bus Bank account transfer)

Total costs incurred throughout the year with a breakdown of spending.

Total Regional expenditure for 2017 was £41,482.61. This can be broken down as follows:

Club race day revenues: £17,092.90

Levies: £5,033.50

St John Ambulance: £3,207.60

Brits plates & stickers: £2,613

Brits Race shirts: £4,664.90

Brits goodie bags: £826.78

Brits t-shirts: £2,000

SW Champs: £1,346

End of season trophies: £2,817.90

Inter-Regional event costs £1,371.90

Miscellaneous costs: £508.13 (BEM software training, regional meeting room & other sundry expenses e.g. printing ink, stationary, etc.)



Remaining current bank balance.

As of 16.11.2017 the Treasurers Bank Account stands at £5,966.97.

However this doesn't account for an outstanding race day revenue cheque that is still to be banked. It is, however, included in the above expenses breakdown.

It is believed the true final balance will be £4,719.22 taking this into account.

Looking forward to 2018.

With the internet banking fully set up, it is anticipated that all future race day revenues to clubs will be paid via bacs bank transfer speeding up the time it takes for clubs to get their money they are owed from their efforts with putting on a Regional/Champs event. This will prevent issues of cheques going missing in the post or not being banked for whatever reason.

In summary, I am happy to report a successful year with the financial position of the organisation being slightly stronger as we leave the year than when we entered it.

Lesley Reynolds
Regional Treasurer



2017 SW BMX Association Financial Summary

| Revenues | | Entries | | | | | | Balance at 01/12/2017 | | | | | |
|--------------------------|--|-------------|-------------|-------------|-------------|-------------|-----------|-----------------------|------------------|------------------|-------------------|-------------------|------------|
| Date | Club | 2017 | 2013 | 2014 | 2015 | 2016 | +/- | Total | Expenses | Levies | Club | Region | |
| 12/03/2017 | EXETER | 282 | 278 | 275 | 283 | 234 | 21% | £3,548.00 | £300.00 | £0.00 | £1,796.00 | £1,452.00 | |
| 09/04/2017 | PARKFIELD | 269 | 292 | 262 | - | 274 | -2% | £3,812.50 | £240.00 | £511.50 | £1,426.00 | £2,146.50 | |
| 30/04/2017 | CORNWALL | 209 | 226 | 231 | 220 | 226 | -8% | £2,912.50 | £195.00 | £382.50 | £973.50 | £1,744.00 | |
| 07/05/2017 | BURNHAM | 279 | 281 | 231 | 253 | 260 | 7% | £3,885.00 | £200.00 | £504.00 | £1,502.50 | £2,182.50 | |
| 14/05/2017 | TIVERTON | 290 | 322 | 288 | 280 258 | 269 | 8% | £4,121.00 | £325.00 | £544.50 | £1,556.25 | £2,239.75 | |
| 04/06/2017 | BRISTOL | 309 | 261 | 261 | 261 | 284 | 9% | £4,411.50 | £285.00 | £567.00 | £1,784.25 | £2,342.25 | |
| 18/06/2017 | DECOY | 275 | 243 | 260 | 259 | 252 | 9% | £3,880.50 | £270.00 | £496.50 | £1,513.00 | £2,097.50 | |
| 25/06/2017 | BIDEFORD | 248 | 223 | 223 | 221 | 240 | 3% | £3,496.00 | £165.00 | £442.50 | £1,311.75 | £2,019.25 | |
| 09/07/2017 | BATH | 290 | - | 254 | - | 257 | 13% | £3,903.00 | £267.00 | £516.00 | £1,505.50 | £2,130.50 | |
| 06/08/2017 | LLYNFI | 257 | - | - | - | - | - | £3,665.50 | £245.00 | £486.00 | £1,247.75 | £2,172.75 | |
| 17/09/2017 | SW CHAMPS* | 256 | 263 | 239 | 236 | 206 | 24% | £3,512.00 | £165.00 | £483.00 | £2,476.40 | £870.60 | |
| Sub Total | | 2964 | 2389 | 2524 | 2271 | 2502 | | £41,147.50 | £2,657.00 | £4,933.50 | £17,092.90 | £21,397.60 | |
| Average | | 269 | 265 | 252 | 252 | 250 | 8% | £38,490.50 | | | Total | £41,147.50 | |
| Other | Team Entries | | | | | | | | | | | £550.00 | |
| Other | Cluster Sessions | | | | | | | | | | | £270.00 | |
| Other | Brits (Dispensation, Tshirts, Raceshirts, Raceplates) | | | | | | | | | | | £3,334.50 | |
| Other | Miscellaneous | | | | | | | | | | | £367.42 | |
| Other | Unaccounted ***** | | | | | | | | | | | £43.18 | |
| Total Revenues | | | | | | | | | | | £45,712.60 | | |
| | | | | | | | | | | | Balance | £48,170.50 | |
| Costs | | Date | Description | | | | | | | | | | Value |
| Other | Club Raceday Fees | | | | | | | | | | | | £17,092.90 |
| Other | Raceday Expenses | | | | | | | | | | | | £2,657.00 |
| Other | Levies (including £10 race fee) | | | | | | | | | | | | £5,033.50 |
| Other | First Aid | | | | | | | | | | | | £3,207.60 |
| Other | British Championships - Race Shirts | | | | | | | | | | | | £4,664.90 |
| Other | British Championships - Race Plates | | | | | | | | | | | | £2,300.00 |
| Other | British Championships - T Shirts | | | | | | | | | | | | £2,000.00 |
| Other | British Championships - Goody Bags | | | | | | | | | | | | £826.78 |
| Other | South West Championships (Club contribution, SW contribution, trophies, engraving etc) | | | | | | | | | | | | £1,629.00 |
| Other | Miscellaneous | | | | | | | | | | | | £432.80 |
| Other | Inter-Regional Costs (Travel, Clothing, Expenses) | | | | | | | | | | | | £1,371.90 |
| Other | End Of Season Trophies | | | | | | | | | | | | £2,727.90 |
| Total Costs | | | | | | | | | | | £43,944.28 | | |
| Total Profit 2017 | | | | | | | | | | | £1,768.32 | | |
| Closing Balance | | | | | | | | | | | £4,226.22 | | |



Items for discussion

| Point | Motion | Comments/Decision | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|-------------------------|---|-------------------|------------|------------|------------|-------------|------|-------|------|--|----|--|----|----|----|----------|----|----|----|----|----|-----|---------|----|----|----|----|----|-----|---------|----|----|----|----|----|-----|----------|----|----|----|----|----|-----|-------|----|----|----|----|----|-----|--------|----|----|----|----|----|-----|--------|--|--|--|--|----|----|----------|----|----|--|--|--|----|----------|----|----|----|----|----|-----|-------------|--|--|----|--|--|----|--------|--|--|--|----|----|----|----------|----|--|--|--|--|----|--------------|------------|------------|------------|------------|------------|-------------|---|
| 1. Race classes | <p>It was agreed at the last committee meeting (30/10/2018) that the following classes would be merged for 2018:</p> <ol style="list-style-type: none"> Female 17-24 / Female 25+ / Championship Female: the class will be called 'Female 17+'. It was agreed to keep the Cruiser classes for all age groups 17+, but for racing purposes all will run together as 'Supercruiser'. Rider's numbers for 2018 will be reissued with the winner of the 17-29 taking the number 1 plate followed by the rest of the class. Numbers will continue through the age groups down to the Cruiser 50+ class. Riders within the Supercruiser group will not be allowed to ride on a SW1 plate. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 2. First Aid | Do we maintain the central approach to First Aid, using St Johns Ambulance, at a cost of approximately £300 or £390 per regional? | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 3. Novice Racing | <p>Do we continue with Novice Racing in 2018?</p> <table border="1"> <thead> <tr> <th>Club</th> <th>2013</th> <th>2014</th> <th>2015</th> <th>2016</th> <th>2017</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>Bath</td> <td></td> <td>21</td> <td></td> <td>31</td> <td>42</td> <td>94</td> </tr> <tr> <td>Bideford</td> <td>51</td> <td>36</td> <td>37</td> <td>34</td> <td>35</td> <td>193</td> </tr> <tr> <td>Bristol</td> <td>55</td> <td>46</td> <td>46</td> <td>34</td> <td>53</td> <td>234</td> </tr> <tr> <td>Burnham</td> <td>53</td> <td>29</td> <td>35</td> <td>21</td> <td>36</td> <td>174</td> </tr> <tr> <td>Cornwall</td> <td>42</td> <td>37</td> <td>34</td> <td>24</td> <td>31</td> <td>168</td> </tr> <tr> <td>Decoy</td> <td>48</td> <td>42</td> <td>41</td> <td>26</td> <td>46</td> <td>203</td> </tr> <tr> <td>Exeter</td> <td>59</td> <td>35</td> <td>46</td> <td>36</td> <td>32</td> <td>208</td> </tr> <tr> <td>Llynfi</td> <td></td> <td></td> <td></td> <td></td> <td>42</td> <td>42</td> </tr> <tr> <td>Paignton</td> <td>54</td> <td>28</td> <td></td> <td></td> <td></td> <td>82</td> </tr> <tr> <td>Tiverton</td> <td>64</td> <td>40</td> <td>44</td> <td>36</td> <td>46</td> <td>230</td> </tr> <tr> <td>Tiverton II</td> <td></td> <td></td> <td>58</td> <td></td> <td></td> <td>58</td> </tr> <tr> <td>Torbay</td> <td></td> <td></td> <td></td> <td>28</td> <td>31</td> <td>59</td> </tr> <tr> <td>Tredegar</td> <td>35</td> <td></td> <td></td> <td></td> <td></td> <td>35</td> </tr> <tr> <td>Total</td> <td>461</td> <td>314</td> <td>341</td> <td>270</td> <td>394</td> <td>1780</td> </tr> </tbody> </table> | Club | 2013 | 2014 | 2015 | 2016 | 2017 | Total | Bath | | 21 | | 31 | 42 | 94 | Bideford | 51 | 36 | 37 | 34 | 35 | 193 | Bristol | 55 | 46 | 46 | 34 | 53 | 234 | Burnham | 53 | 29 | 35 | 21 | 36 | 174 | Cornwall | 42 | 37 | 34 | 24 | 31 | 168 | Decoy | 48 | 42 | 41 | 26 | 46 | 203 | Exeter | 59 | 35 | 46 | 36 | 32 | 208 | Llynfi | | | | | 42 | 42 | Paignton | 54 | 28 | | | | 82 | Tiverton | 64 | 40 | 44 | 36 | 46 | 230 | Tiverton II | | | 58 | | | 58 | Torbay | | | | 28 | 31 | 59 | Tredegar | 35 | | | | | 35 | Total | 461 | 314 | 341 | 270 | 394 | 1780 | <p>Advantages of removing Novice Racing:</p> <ul style="list-style-type: none"> Saves time on raceday Less Grand Prix racing Makes racing more competitive with more riders in expert classes Follows BC guidelines <p>Advantages of keeping Novice Racing:</p> <ul style="list-style-type: none"> Limited club racing opportunities for new riders Clubs get 100% of the revenues (not shared with the region, except for BC levies) Riders get a medal or reward for competing, encourages them to compete again Opportunity for the really young ones to have a go with parental support on the hill |
| Club | 2013 | 2014 | 2015 | 2016 | 2017 | Total | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Bath | | 21 | | 31 | 42 | 94 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Bideford | 51 | 36 | 37 | 34 | 35 | 193 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Bristol | 55 | 46 | 46 | 34 | 53 | 234 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Burnham | 53 | 29 | 35 | 21 | 36 | 174 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Cornwall | 42 | 37 | 34 | 24 | 31 | 168 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Decoy | 48 | 42 | 41 | 26 | 46 | 203 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Exeter | 59 | 35 | 46 | 36 | 32 | 208 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Llynfi | | | | | 42 | 42 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Paignton | 54 | 28 | | | | 82 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Tiverton | 64 | 40 | 44 | 36 | 46 | 230 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Tiverton II | | | 58 | | | 58 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Torbay | | | | 28 | 31 | 59 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Tredegar | 35 | | | | | 35 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Total | 461 | 314 | 341 | 270 | 394 | 1780 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 4. Riding Up | Do we continue with the same approach of allowing the riders who finished 1 st /2 nd to ride up an age class in the following season? | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |



| Point | Motion | Comments/Decision |
|--|---|--|
| 5. South West Champs Allocation | <p>Propose to change the way the South West Champs are allocated to a rotational system with clubs knowing in advance when it is their turn to host.</p> <p>South West Champs: 2007 - ?? 2008 - ?? 2009 - ?? 2010 - ?? 2011 - ?? 2012 - Bideford 2013 - Burnham 2014 - Decoy 2015 - Exeter 2016 - Cornwall 2017 - Bideford</p> | |
| 6. Finish Line Cameras | <p>Propose to use a camera (ideally a tablet device) to help finish line results for all Finals. Where the result is disputed the riders can query at the time (within 15 min of the final) but in the event of any uncertainty with the camera view, the finish line team result will stand.</p> | |
| 7. Race fees / Levies | <p>Do we maintain fees as per 2017?</p> <ul style="list-style-type: none"> • Expert - £13.50 prereg / £21.50 otd • Elite - £16.50 otd • Double - £23.00 prereg / £33.00 otd • Novice - £13.50 prereg / £14.50 otd | |
| 8. Committee Expenses | <p>An occasion arose during the season where expenses for committee travel to meetings was requested which was rejected. On checking with the other regions, committee members are rewarded for their efforts: South – 2 riders free race day entry each regional Midlands – children’s race fees given free for each regional North – mileage paid for every committee meeting</p> | <p>Pros:</p> <ul style="list-style-type: none"> • Encourages people to get involved with the region <p>Cons:</p> <ul style="list-style-type: none"> • Reduces funds available to Club/Region |
| 9. Teams | <p>Do we continue with the same approach for Team racing in 2018 – cost of £50 per team? Do we limit the number of riders that can contribute points as double bike was deemed to make it unfair last season?</p> | <p>Limiting the riders will require being very specific with the riders representation on the BEM software.</p> |



| Point | Motion | | | Comments/Decision | | |
|---|-------------------------|-------------------------------|--|------------------------|------------------------|--------------------------|
| 10. 2018 Race dates? | Proposed Rounds: | Final | | 1st Choice | 2nd Choice | 3rd Choice |
| | 04/03/2018 | | | Torbay | | |
| | 18/03/2018 | | | | | |
| | 25/03/2018 | | | | | |
| | 01/04/2018 | | | | | |
| | 08/04/2018 | | | | Torbay | Exeter |
| | 15/04/2018 | | | | | |
| | 29/04/2018 | | | | | |
| | 06/05/2018 | | | Cornwall | Bath | |
| | 13/05/2018 | | | Bath, Burnham | Cornwall | Decoy |
| | 20/05/2018 | | | Tiverton | Burnham | Bristol, Llynfi |
| | 24/06/2018 | | | Bristol, Decoy, Llynfi | Tiverton | |
| | 01/07/2018 | | | Bideford | Bristol, Decoy, Llynfi | Bath, Cornwall, Tiverton |
| | 22/07/2018 | | | Exeter | Bideford | |
| | 29/07/2018 | | | | Exeter | Bideford |
| | 12/08/2018 | | | | | |
| | 19/08/2018 | | | | | |
| | | Cornwall Brass Monkey Weekend | | | European Cup Weekend | |
| Burnham are restricted by council (parking) and track devs which are due to take place in March, are limited to May | | | | | | |
| Tiverton are restricted by parking at the football club and must have May (late), June or July | | | | | | |
| Decoy are restricted by parking at the football club and must have May (late), June or July | | | | | | |
| Bath are restricted by parking at the football club and must have May (late), June or July | | | | | | |
| 11. Any other business? | | | | | | |



Committee Election

| | Positions | Nominee** | Proposed By | Seconded By | Result |
|----|---------------------------------|-----------|-------------|-------------|--------|
| 1 | Chairperson | | | | |
| 2 | Vice Chairperson | | | | |
| 3 | Secretary | | | | |
| 4 | Treasurer | | | | |
| 5 | Race Organiser | | | | |
| 6 | Points Secretary | | | | |
| 7 | Chief Commissaire | | | | |
| 8 | Regional Welfare Officer | | | | |
| 9 | Regional Coaching Manager | | | | |
| 10 | Brits Organiser | | | | |
| 11 | PR / Comms / Social / Webmaster | | | | |
| 12 | Branding / Funding Coordinator | | | | |



Chairperson

- Is responsible for the effective functioning of the committee, to give clear leadership and direction keeping it focussed on its core functions.
- Shall decide on every point of order
- In the cases of equality of votes, shall have a second or casting vote
- Will present a report on the Region's activities since the previous AGM
- Will produce and manage the implementation of a Regional Plan

Secretary

- The regional secretary shall within 10 days of SWBMXA meeting, send a written report to all attendees and clubs, the SWBMXA website and British Cycling
- Inform club secretaries of race dates and subsequent race date changes
- Document the series regulations and publish
- Administer riders registering for the British Championships
- Set a date for British Championships dispensation requests

Treasurer

- The Treasurer will produce accounts of the Region for the latest financial year audited as the Committee shall decide
- Set budget and document the distribution of funds process
- Purchase administration equipment as required
- Operate the banking procedure for race fee income
- Ensure all cheque payments are countersigned

Vice Chairperson

- Will support the Chairperson and take their place when absent or unavailable at any meetings or any business to be carried out

Race Organiser

- Has overall responsibility for organisation of the regional series
- With committee agree dates, budget, format and delivery of all events
- Register and setup events with British Cycling
- Organise appropriate First Aid
- Contact and communicate with all team members
- Publicise and promote events
- Manage entries and communicate with riders
- Organise equipment and signage
- Conduct briefings and debriefings
- Complete administration of forms, arrange payment of levies

Chief Commissaire

- Carry out risk assessments for all regionals
- Arrange suitable commissaires for all regionals
- Oversee the recruitment of new commissaires and the ongoing development of existing commissaires
- Assume responsibility for fair and safe conduct during racing
- Act as Chief Commissaire for all regional events



Points Secretary

- Run the raceday software for all Regionals and South West Championships
- Publish results to British Cycling

Regional Coach Organiser

- Is responsible for the effective functioning of coaching throughout the region
- To establish a regional coaching plan to improve the number of coaches throughout the region and their continued professional development
- To liaise with British Cycling on organising cluster sessions, regional school of racing and the end of season Inter regional event
- Where required liaise with riders and their parents on the criteria required to reach and progress within British Cycling's development pathway

Brits Organiser

- Organise the Brits parade, working within an agreed budget
- Arrange the Rider number plates and race shirts
- Organise the goody bags and oversee the distribution at the Championships

PR / Comms / Social Media / Webmaster

- Manage the existing SWBMXA website, publishing news/content when required
- Oversee all active social media accounts for the region, publish when required and react to any requests coming in via these channels
- Produce reports and publish in a timely manner as soon after each regional event

Welfare Officer

- Liaise with clubs and their own Welfare officers to assist with the safeguarding and protection of all children and young people racing within the SWBMXA
- Coordinate clubs Welfare Officers to share knowledge and help raise standards across the region
- Oversee all welfare issues at regional events, ensuring events run as incident free as possible

Branding / Funding Coordinator

- Responsible, for pulling together potential funding bids and sponsors that benefit the whole SW BMX Region to improve quality and reduce costs
- Creating some innovative branding for SW BMX and sourcing new clothing (with sponsor logos to reduce costs)