

SOUTH WEST REGIONAL COMMITTEE MEETING MINUTES

29TH JANUARY 2018

BURNHAM BMX CLUB



Present

Hugh Copping (Chairperson), Vicky Hunt (Secretary), Nikki Sampson (Treasurer), Nicola Powell (Regional Welfare Officer), Val Hommell (Points secretary), Kelly Ingledew (Brits organiser), Russell Franklin (Race organiser), Tim Sampson (Regional Coaching Manager), Paula Hallett, Andy Parker (British Cycling)

Apologies

Sharon Avery (Vice Chairperson), Steve Leggett (Chief Commissaire), Neil Forsyth (Race Organiser), Rob Flavell (PR)

Minutes from previous meeting on 20th November 2017

These minutes were circulated and approved by Val.

Previous meeting action points

Item	Discussion	Status	Responsibility
1	Number plates: Everyone has been assigned a number to race on, riders who have raced up have been put back into their original class and assigned the next possible number.	Completed	Russell Franklin / Neil Forsyth
2	Laptop: Second laptop has been sourced and in the process of being wiped, new BC programme shall be uploaded to it on February 17 th at Manchester Winter round, and then given to Val Hommell.	Ongoing	Hugh Copping
3	Riders Guide: 1 st draft has been written, extra points to add in to it RSR dates and RSR Criteria. Club Guide: Highlight that there is a fine for any unfilled appointed roles on the race day support staff sheet (discussed in minutes late on). Add the RSR dates and the RSR criteria.	Outstanding	Russell Franklin / Neil Forsyth / Hugh Copping
4	First Aid: Sharon is getting quotes from St Johns Ambulance service (must provide Ambulance, spinal board, Entonox)	Outstanding	Sharon Avery
5	Cruiser groups: Discussed 17+ ladies to all ride in one class alongside the male Cruisers, this would mean one big Cruiser racing class (Super Cruiser). Neil to check with 5 Cruiser ladies if they are happy to ride against the men. Their points shall be split out after racing to classify them in the Ladies class.	Outstanding	Neil Forsyth
6	Finish line course: Steve not present to discuss.	Outstanding	Steve Leggett
7	Payment of committee members – it was agreed at the AGM to pay an expense to committee members, but the detail would be finalised at this meeting. Three options were discussed on how to pay expenses to the committee members: Option 1: Pay mileage to attend committee meetings Option 2: Each parent to receive one of their child's entry fee to the following race Option 3: Each parent to receive every child's race entry fee Finances for Option 1 to pay 12 committee members 10p per mile would equal £1270, Option 2 would be a maximum of £1350 per season to pay 10 committee members and Option 3 to pay 10 committee members every child entry would equal a maximum of £2025 (assuming not every child rides every regional).	Completed	Agreement of Committee members

Item	Discussion	Status	Responsibility
	<p>All committee members were in favour of Option 2. This is subject to the committee member attending the meeting in order to receive one child's free race entry.</p> <p>To go to clubs for confirmation.</p>		

Minutes

Discussion	Actions
<p>South West BMX Association</p> <p>i. Confirm 2018 budget</p> <p>ii. Banking- access for new treasurer, relevant documents signed an awaiting bank transferral</p>	<p>i. Postponed until next meeting</p>
<p>2018 Race Season</p> <p>i. First Aid - Roughly £400 each, SA still enquiring</p> <p>ii. Riding up - Deadline for applying to ride up is 25th February 2018, a list of riders who have applied to race up is regularly updated on the SW website. Reiterate to all riders (including those that rode up in 2017) that they must re-apply to race up for the new season and make them aware of the closing deadline. Applications to ride up will only be accepted via the rider's Club coach. There shall be a last chance opportunity to change their request, which shall be by close of registration at Round 1. This shall be the only chance they get to change age group and after that there shall be no changing. If a rider is only racing at round 2 and not at round 1 but want to change their decision of racing up they must let the South West Committee know before round 1 has commenced.</p> <p>iii. Finish line team - Steve to give out written guidance to each club of how to operate finish line team. The change of number plates should help any confusion as there will be considerably fewer X's. Encourage all clubs to provide club racing – helps riders, club funds and volunteer experience. In particular for finish line team as they are good practice and preparation for their regional race.</p> <p>iv. It was discussed that in 2017, some of the regionals were very low on club staff filling the required roles for their regional round. It was agreed that to encourage the clubs to make sure that all roles are filled for their regional, a reduction in racefees due to the club would apply at the rate of £50 per staff that they are short. An appointed person does not have to be from your own club, but every role must be filled in when you hand in your support staff sheet 2 weeks prior to the event. Two fine options were discussed, £100 per person which had 1 vote, or £50 per person for a unfilled role which went in favour with 8 people. 1 person cannot be appointed for more than 1 role on the day.</p> <p>v. Finish line camera will be manned by SWBMXA</p> <p>vi. Committee expenses - as discussed above</p> <p>vii. Commissaire expenses – Points Secretary will continue to receive £80 expenses per event. As it stands Commissaires get paid £15 each per event, for 4 members of staff.</p>	<p>i. Sharon Avery enquiring</p> <p>ii. Publish deadline on the SW Facebook page, website and email out to club secretaries.</p> <p>iii. Steve to hand out written finish line guidance.</p> <p>iv. Add fine to Club guide, publish on SW website.</p> <p>v. –</p> <p>vi. –</p> <p>vii. Edit in Club guide</p> <p>viii. –</p> <p>ix. Order Welfare High-vis</p> <p>x. Make sure every club has a Welfare officer and offer extra support to them.</p>

Discussion	Actions
<p>Discussed Chief Commissaire expenses to be increased because of higher role and more responsibilities of carrying out separate tasks before and on the day of the event. Suggested amount for Chief Commissaire- £60: 2 votes, £50: 7 votes. Extra Commissaires shall be paid £25 each per event and a maximum of 3 shall be paid plus the Chief Commissaire. Commissaires appointed for the event shall be allocated on a distance ratio and availability.</p> <p>viii. Club staff/raceday roles- As discussed above</p> <p>ix. Welfare - Nicola Powell shall look after and oversee the ongoing of the pen area, and preferably there shall also be a Club Welfare Officer alongside her, if the host club have enough volunteers. Nicola shall wear a high-vis jacket to be easily identifiable and have a radio on her which is linked to the Commissaires radios.</p> <p>x. Familiarise all clubs with welfare safety to ensure that all clubs are dealing with issues in the correct manor and up to date with how to deal with these issues.</p>	
<p>2018 South West Championships</p> <p>i. Agreed at the AGM that the same voting process shall be used for this year's entries as last years.</p> <p>ii. Date to be confirmed</p>	<p>i. Inform clubs of process</p> <p>ii. Agree date for SW Champs</p>
<p>2018 British Championships</p> <p>i. Race shirts, sponsorship for goodie bags & race shirts, parade theme & song, colour of shirts.</p>	<p>i. Postponed until next meeting. Kelly Ingledew to action.</p>
<p>2018 South West Coaching</p> <p>i. The SW have already completed their data collection day with Dylan Clayton and Dylan has passed on the new criteria. The first CCT (Club Cluster Training) session took place at Decoy, and the next CCT is booked for Sunday 4th February at Burnham BMX track, riders have been invited as well as coaches. The next RSR has been booked with Dylan for the 31st March at Burnham BMX track. Tim is very happy with the progress of the sessions and informs that we are already a lot further ahead than other regions, hopefully this can help the SW riders to improve on their skills. The RSR criteria shall be published so more riders and parents can be aware of this so home training can happen as well as at the CCT training days.</p> <p>ii. Hugh passed on interest from Carl Harris of a younger cluster session happening for the top 4 in the 8,9,10 and 11 year old race groups. One idea is that a Junior Cluster session could happen the day before a regional, for example if the race is at Decoy the Junior Cluster session shall train at Paignton on the Saturday. The idea behind this is to show the younger riders what they should be practicing in their own time and to encourage them to strive for higher goals.</p>	<p>i. Tim to pass the RSR dates to Rob, to publish on the SW website, along with the RSR criteria and the data collection sheet.</p> <p>ii. Tim to hand out the RSR criteria to every club and make sure it is visible in their club hut for the riders and parents to see.</p> <p>iii. Tim to get more coaches involved and set up ½ junior cluster sessions as a trial.</p>
<p>AOB</p> <p>Hugh brought up that he has had a meeting with Access Sport in Bristol, who have created 14 new clubs/tracks within London, one of these tracks being Peckham BMX Club. They want to put 5 new tracks in the city of Bristol, the first a regional standard track at Laurence Weston, which is only 2 miles away from the current Bristol BMX track, they have it built by 31st March. This shall be an issue for Bristol BMX Club</p>	

Discussion	Actions
<p>because it is so close and a conflict in name changes and also a loss in members. The current Bristol BMX track cannot access the funded money as they are based within South Gloucestershire.</p> <p>Riders Guide</p> <p>Needs completing and sending out to all clubs/riders.</p> <p>Club Guide</p> <p>Needs completing and sending out to all clubs.</p> <p>Novice Racing</p> <ol style="list-style-type: none"> i. All novices shall receive a medal after their final race (no trophies) ii. If a rider raced novice last year they have to race expert the following year, some exceptional circumstances shall be allowed to ride novice again. <p>Rider Disclaimer</p> <ol style="list-style-type: none"> i. All riders must sign a disclaimer on the day of the event <p>British Championships qualifying rounds</p> <p>Hugh put to Rick Clarkson to up the amount of qualifying rounds required to enter the British Championships, Rick suggested that you half the amount of regionals you have +1 round, eg. If you have 10 rounds of racing you $\frac{1}{2} + 1 = 6$ rounds of racing to qualify to race at the British Championships at expert level. This shall not come into effect until 2019 race season. At present there is a potential loss of £2,000 in race fees due to allowing riders to only ride 5 rounds to qualify.</p> <p>Central Meeting</p> <p>Venue for meetings shall remain at Burnham BMX track where possible.</p>	<p>Riders / Club Guide:</p> <p>Add in RSR dates, RSR criteria, and that everyone is a volunteer at the event.</p> <p>Club Guide:</p> <p>Circulate to every club's secretary, publish link on FB page, add in £50 fine for an unfilled role per person.</p> <p>Rider Disclaimer:</p> <p>Val/Hugh to find relevant disclaimer on BC website and bring to event.</p>
<p>Next meeting Monday 26th February Coaching, Race series updates, South West Champs to be confirmed</p>	<p>Hugh to book venue</p>