

South West Regional Committee Meeting Minutes

25th June 2018

Elmore Football Club, Tiverton



Present

Hugh Copping (Chairperson), Vicky Hunt (Secretary), Nikki Sampson (Treasurer), Russell Franklin (Race organiser), Kelly Ingledew (Brits organiser), Bethan Hallett (Points secretary), Steve Leggett (Chief Commissaire), Rob Flavell (PR), Tim Sampson (Regional Coaching Manager), Andy Parker (British Cycling representative), Justin Gating (Bideford), Carl Harris (Exeter), Emma Light (Torbay), Matthew Ledgerwood-Barr (Torbay), Paula Hallett.

Apologies

Sharon Avery (Vice Chairperson), Nicola Powell (Regional Welfare Officer), Matthew Rowland (Llynfi), Lee Sweetland (Llynfi), Tracy Lovell (Bristol), Annie Dodd (Bath).

Minutes from previous meeting on 26th February 2018

These minutes were circulated and approved by Vicky Hunt.

Previous meeting action points

Item	Discussion	Status	Responsibility
1	Finish Riders Guide and publish to website/Facebook <ol style="list-style-type: none">1. Add RSR/CCT info/dates2. Remind everyone that people running events are volunteers3. Add girls riding with boys: girls shall be allowed to ride with the boys in their corresponding age group and down one year group.4. Add 6 & Under: if there are 4 or less riders in the Female 6 & Under they shall be merged with the Male 6 & Under.5. Add detail that every regional rider must be a member of a SW club.	Outstanding	Russell Franklin
2	Update details for riding up and publish to Facebook/Website	Completed	Russell Franklin
3	Arrange a Finish Line course to help all clubs	Completed	Steve Leggett
4	Distribute finish line guide to help all clubs	Completed	Steve Leggett
5	Order Regional Welfare High Vis Vest	Completed	Tim Sampson
6	Prepare plan for British Championships – race shirts, goody bags, plates, parade etc	Ongoing	Kelly Ingledew
7	Arrange a junior RSR for riders aged 8/9/10/11 to inform them of what is expected from them when they reach the required age for BC RSRs.	Outstanding	Tim Sampson
8	Investigate Rider Sign-on sheets	Completed	Hugh Copping
9	Advertise and push a potential Commissaire course (expectations, job role etc) – need at least 5 to run the course but ideally 1 from each club.	Completed	Vicky Hunt

10	Contact clubs for potential Brits theme – discussed Shrek, Carnival	Completed	Kelly Ingledew
11	Publish at first regional about: <ol style="list-style-type: none"> 1. Girls riding with boys, Girls shall be allowed to ride with boys in their corresponding age group and down one year group. 2. 6 & Under: if there are 4 or less riders in Female 6 & Under they shall be merged with Male 6 & Under. 	Completed	Russel Franklin
12	Send Val the confirmed list of riders riding up .	Completed	Hugh Copping
13	Llynfi First Aid – awaiting confirmation	Completed	Sharon Avery
14	Book Burnham BMX track for meeting	Completed	Hugh Copping

Minutes

Discussion		Actions	
South West BMX Association			
i.	Budget / Current Status: Currently the budget is £4000-£5000 down compared to last year's figures. Reasons suggesting this decrease are because the number of riders at events are lower than last year (17% at this stage), we have lost a lot of Novices and they have not moved onto the expert racing classes, not so many older riders are now racing and possibly because so far the races have been on consecutive weekends or very close in the calendar year to one another. Discussion on whether to pay clubs the full amount of £1000 or just to pay the club what they have earned from their regional was decided. The decision was decided that the SWBMXA would pay the club the money they are owed and at the end of the season re-assess the budget and re-discuss at the AGM if the clubs shall receive a bonus fund. Clubs shall now be able to be paid as soon as possible.	i.	Pay Clubs their allocated money. At AGM re-discuss budget. SWBMXA to support clubs with Memberships numbers.
ii.	British Championship race shirts: The same design/shirts shall be used as the previous year. If a rider that has already had a shirt would like a new shirt they shall pay the full amount for the shirt approx. £22 but alternatively can use their previous years shirt. The SWBMXA shall look at a subsidised rate for any new rider's that did not purchase a shirt last year, this subsidised rate shall be decided once a rough idea of numbers have been collated.	ii.	Advertise that riders shall use same Brits shirt as last year. Order new Brits shirts.
iii.	British Championships number plates: SWBMXA shall give all riders racing at the British Championships a new sticky green background for their Maikun number plate. If a rider who received a Maikun plate last year has lost/broken theirs they shall have to purchase a new one for the fee of £10. Riders who have not already received a Maikun number plate but have qualified this year and are racing at the British Championships shall receive their plates at a subsidised rate/free, once numbers are known.	iii.	Advertise that riders shall use same Brits no. plate as last year. Order new number plates.
iv.	Other expenses: Other expenses this year have involved purchasing new Commissaire radios, a new staple gun, Committee expenses and RSR expenses.	iv.	–
v.	Dispensation: the dispensation process for the 2018 season has changed. Now any dispensation applications sent into the SWBMXA shall be discussed with all the Committee chairs of the regions and a decision shall be reached that way. 2 dispensation applications have	v.	Advertise new dispensation process.

already been refused this year. Discussion happened about whether riders should have to race all of their races on the round they have entered to count as a qualifying round for the British Championships. This shall be discussed in full at the AGM.

2018 Race Season

- i. First Aid: A few complaints have been made about the First Aid's capability this year. Suggestions have been made that we look into other First Aid company's, Sharon did enquire with other companies at the start of the season and the price difference was £400+ compared to what we have currently. The SWBMXA shall enquire to St. Johns that the paramedics that attend an event are 'fit for purpose'. Steve Leggett has been in discussions with Liz Rayner & her husband about bringing them on board to help the current First Aid we already pay. This shall be discussed in further detail at the end of season AGM.
- ii. Finish Line: finish line this year has by far been a lot better, due to simpler number plates, a finish line guide that has been distributed and the briefing they all now receive by the Chief Commissaire on the day of the event before racing starts. A complaint has however been made that the Finish Line Commissaire at Decoy regional (Tracy Day) received grief from one of the Finish line 'writers' (Sharon Avery). The Finish Line Commissaire approached the 'writers' and asked them to move 3 people to one side and 2 people on the other side, as she had been instructed to do so by the Chief Commissaire (Steve Leggett), this is when she received abuse after asking. Another incident followed this when the Finish Line Commissaire missed an incident which arose on the finish line straight due to having to throw a bottle back up the bank to get it off of the track, they also then followed abuse from the finish line 'writer'. The Track Commissaire on the berm did however see the incident and dealt with it accordingly. The filming of the qualifying rounds and finals have been taking place, and thankfully have only been used once this season at Bath.
- iii. Riding up: An email was received from Bath BMX Club's representative, raising the issue that they believe only the top 2 riders from their age group should be allowed to ride up, this is due to it being demoralising for the riders that are in their true age group to be beaten by riders who are sometimes 2-3 years younger than them. This suggestion has been acknowledged and shall be discussed further at the AGM.
- iv. Timing: An email was received from Bath BMX Club's representative, concerning when the races are held within the racing year, this is due to there having been 4 races on consecutive weekends. It is suggested from Bath BMX that the regionals can overlap on a European BMX round weekend, this meaning they shall be more spaced out. This did however happen the weekend of Exeter BMX Club's regional there was a European round at Kampen, also at Burnham BMX Club's regional there was a European race happening in Belgium. Suggested that the SWBMXA shall assign a date to the club for their regional rather than the club submitting 2-3 weekends they are free. Taking into account the club's arrangements they have to make, eg, parking in Football season, surface that shall be parked on.
- v. Number of rounds/ Trophy qualification: An email was received from Bath BMX Club's representative, concerning the change to the number of rounds now needed to qualify for a trophy this went from

- i. Get hold of St. John's Ambulance and require Paramedics are 'Fit for Purpose'. At AGM discuss the Rayner's coming on board.
- ii. –
- iii. At AGM discuss riding up criteria.
- iv. SWBMXA shall decide the Clubs regional date. Shall be discussed at AGM.
- v. No. of rounds shall be discussed at AGM.
- vi. Brandon Hire shall be discussed at AGM.
- vii. Teams shall be discussed at AGM

<p>7 to 8. This is possibly why numbers are low because it is a high amount of rounds to count for a trophy it may have had a negative knock on in the fact that riders are now only doing the 5 rounds to qualify for a trophy, rather than the effect the SWBMXA hoped to achieve in getting more riders to attend the races. The SWBMXA shall look at Club Membership numbers compared to previous years and look at helping the clubs to increase these.</p> <p>vi. Toilets: An email was received from Bath BMX Club's representative, Brandon Hire Portaloo's would like to sponsor the SW race season. This shall be discussed further at the AGM</p> <p>vii. Teams: It was discussed whether Teams should be continued for next year. And whether or not Team racing is taking riders away from their Clubs and the same atmosphere is not being achieved from supporting everyone in your club because you are a member of a team and under their gazebo. This shall be discussed in further detail at the AGM.</p>	
<p>2018 Wild West Winter Series</p> <p>i. Confirmed clubs that want to participate in the Wild West Series so far are: Bristol, Bideford & Decoy, clubs that are unsure but are positive about the series are: Tiverton, Exeter, Torbay, Llynfi, Cornwall, Bath. Burnham have not responded yet but have their AGM on Tuesday. Rob Flavell who has been organising this idea shall now send out a 2 week deadline for clubs to put in their final decisions. It was suggested that for the first year we start with 4/5 clubs in the Wild West Series, based mainly in the middle of the region and with clubs that shall be adequate in all weather conditions (mainly for carparking reasons). Clubs suggested for the first year are Bristol, Bideford, Decoy, Torbay and Exeter. If it is successful the first year then we shall look at increasing the amount of rounds for the following year, formula racing may be a good idea to progress riders throughout the winter months. And at the end of the series to hold a Inter-regional competition with the Deep South. Each club that wants to be involved must supply a representative to suggest ideas, help run the events and organise their event. It was discussed that we shall run the races with Club First Aiders, but possibly look into getting in a First Aid firm. All money raised from the Wild West Series shall go directly towards the Wild West Series and none shall go to SWBMXA. There shall also have to be a Chief Commissaire at the event along with other Commissaires and an Admin person.</p>	<p>i. 2 weeks deadline to be sent out by Rob Flavell. Start advertising Wild West Series. Enquire about First Aid, Chief Commissaire & Admin.</p>
<p>2018 South West Championships</p> <p>i. Current Status: Hugh Copping has been in discussions with the Chairman of NSW BMX in Australia, talking about how they run their BMX series. Australia use transponders and a timing mechanism to record all of their results, the benefits from this are that there are no queries in results, they won't have to be finish line 'writers', and it should speed the events of the day up. Negatives of this system can include buying of the transponder but in Australia and other cycling events is when they pay for their membership they also buy a transponder for the year. We are hoping to trail this system for the South West Championships at Decoy if they agree and if the SWBMXA can source enough transponders. Hugh is in contact with British Cycling and Welsh Cycling to hopefully borrow the transponders so we can test out this new system. The SWBMXA have to prove this system works on an actual event before it can be taken any further.</p>	<p>i. Source transponders.</p> <p>ii. Advertise SW Champs is a Club event and encourage all riders to participate in wearing a club shirt. Advertise Club Champs.</p>

<p>ii. Club shirts: it has been suggested that all riders should wear a club shirt at the South West Championships. The reason being this is a club event and you should be supporting your club and other riders within your club, it is a lot easier to distinguish your fellow club members if they have a club shirt on and brings it back to grass roots level that you should be a member of a club first before a team. There was a vote carried out as to whether the riders should be 'forced' to wear a club shirt at the SW Championships or 'encouraged' to wear a club shirt for this year, the vote went 2:13 to encourage the riders to wear their club shirt with pride. Also there shall be a Club Champs at the SW Champs, this does not involve any of the riders doing anything extra, basically the top 7 riders per club get added together to find out who the overall top club shall be on the day. And they shall be the Club Champs Champion. The Welsh Championships shall also take part at the SW Championships which Welsh cycling shall facilitate, and award the Welsh Champions at the end of the event. Anyone who can prove that they are Welsh shall be able to enter the Welsh Championships on the day of the event through a Welsh Cycling representative.</p>	
<p>2018 British Championships The theme for this year's British Championships is 'Green Army'.</p> <p>i. Club contributions: The £100 that the clubs all contribute towards the British Championships shall be spent on various items for the goody bags.</p> <p>ii. SWBMXA shall try and source t-shirts, hopefully these shall be sponsored, after we have the final price for t-shirts it shall be decided if t-shirts shall be subsidised for riders participating or free, and there shall be a certain amount of extra's for supporters to purchase.</p> <p>iii. The music for the parade shall be 'The A Team', to go with the theme of Green Army.</p> <p>iv. Number plates: SWBMXA shall give all riders racing at the British Championships a new sticky green background for their Maikun number plate. If a rider who received a Maikun plate last year has lost/broken theirs they shall have to purchase a new one for the fee of £10. Riders who have not already received a Maikun number plate but have qualified this year and are racing at the British Championships shall receive their plates at a subsidised rate/free, once numbers are known. Side plates shall also be needed.</p> <p>v. Goody bags: The goody bags shall be put together before the event and distributed out to the clubs for them to take them to the Brits. Wolf CycleWorx and Green Machine shall be supporting the SW at the Brits by supplying some useful goodies to go in the bags, Crucial BMX shall also be supplying the very useful and re-usable goody bags. Ideas to go in the goody bags include cow bells, whistles, water bottles, bandanas, hats, Green Machine green finger, and a pot of face paint shall go to each club.</p> <p>vi. Club / Teams: There shall be NO Team gazebo's at the British Championships, the South West area is purely only for Club gazebo's and everyone from the South West is welcome in any gazebo from within the allocated area. Because the space is very limited at the Brits, we ask that we can all share gazebo space, this is particularly important if a rider needs shade/somewhere to recover after racing and if a relative wants to be able to get to the front of the gazebo to support their rider.</p>	<p>Advertise theme.</p> <p>i. –</p> <p>ii. Source t-shirts, look at sponsorship</p> <p>iii. Email music requirement over to British Cycling.</p> <p>iv. Advertise that riders shall use their old plates. Source Number Plates.</p> <p>v. Source goody bags from Crucial BMX. Source other goodies.</p> <p>vi. Advertise their shall be no Team gazebo's. Create a Brits Etiquette Guide/poster and distribute to all clubs.</p>
<p>2018 South West Coaching</p> <p>i. The junior RSR is still work in progress and shall be looked at being organised in October once all the CCT's have happened and the</p>	<p>i. Organise junior RSR in October.</p>

<p>riders who are eligible this year have completed all their training and competitions. There has been 4 Cluster Sessions run so far: Tiverton, Burnham, Decoy and Torbay, these were all well attended expect Torbay perhaps because there was a Euro Round on and the weather was bad. The SWBMXA shall looking at getting more coaches involved to progress the SW Coaches and to be able to invite more riders along to the sessions. The next RSR is on July 7th and invites have been sent out to selected riders based on their abilities by Dylan Clayton (National Talent Development Coach BMX).</p>	
<p>AOB</p> <ul style="list-style-type: none"> i. There is various club funding available through British Cycling, a meeting shall be arranged to familiarise clubs with the funding available, explaining club funding and coaching opportunities. ii. Hugh brought up the issue that arose at Lynfi Regional at the start of the year, were a young boy got his arm stuck under the gate and later had to have surgery on his arm. Hugh is on the BMX Commission and would like to discuss with them if there are funding facilities to make sure that every track has a barrel gate to avoid situations like this happening again from a Health and Safety point of view. iii. The risk assessments for each regional need to be handed into the SWBMXA 2 weeks before their race. The club have to do a risk assessment of their track and environment. 	<ul style="list-style-type: none"> i. Organise a meeting with British Cycling/Andy Parker about Funding. Advertise date for clubs to attend. ii. Hugh to take issue to BMX Commission. iii. -
<p>Next Meeting: 3rd September, venue TBC</p>	